

# Tutorial TVG

## TVG Usage:

- **Ctrl + F** / **Ctrl + R** / **Ctrl + T**
  - f = Focus on text window.
  - r = Focus on entry box.
  - t = Focus on List box.
- **Ctrl + I** = Insert button
  - To insert words by the row that chosen on list box.
    - It will appear on top of the row.
- **Ctrl + W** = Write button
  - To insert sentences in entry box to text window.
    - Need to select the parent/child button for position.
      - If parent the child box is empty.
      - if child, you can choose which position of child you want to put under parent.
- **Ctrl + B** = BackUp button
  - Backing up the file.
    - Max 10.
      - When reach 10, the next one will replace the oldest one.
- **Ctrl + L** = Load button
  - Load backup file.
    - Write a number that represent the position of a backup file.
- **Ctrl + D** = Delete button
  - Delete a row on the text window.

- Choose a row in list box first.
- **Ctrl + M** = Move Child button
  - Moving a child row to next child row.
    - Choose a child in child box first and choose a child row in list box.
      - if smaller to the left, and if bigger to the right.
- **Ctrl + S** = Insight button
  - Will show you exactly which row that represent the text in text window.
    - When rows created many, is advise to use Insight.
- **Ctrl + U** = Up button
  - To move a row up that chosen on the list box up to the next row by 1
    - If you want to move few more, just keep pressing [Control+u].
- **Ctrl + O** = Down button
  - To move a row down that chosen on the list box down to the next row by 1.
- **Ctrl + P** = Printing button
  - Can save as pdf in printing mode in browser.
    - The font that you choose in TVG will implement on the html [not all font is applicable].
  - Can preview ~~in stand alone window~~ directly to browser (Clicking on print button and all links are unabled!)
  - Direct printing PDF for MacOS and Windows (only if wkhtmlpdf is installed) -> refer to [Direct Print PDF](#)
- **Ctrl + H** = Hide Parent button
  - To hide any parent row and all it's child rows in reverse mode (selected parents are not hid).
    - Just display mode in TVG for send note and printing purpose.
    - A json file is created for remembering the rows that are hidden.

- As long as the json file is not deleted, most functions are locked [unable to edit].
- `Ctrl+A` = radios button (parent, child)
  - Switching between Parent and Child radio button for positioning.
- `Ctrl+E` = Paste button
  - Choose a row and paste the words to entry box to be fix.
    - Press `Ctrl+W` to write back to its position.
- `Ctrl+Y` = Checked button
  - To give checked mark (for finished a task).
    - WARNING:
      - Not all computer has same encoding system; if it's not 'utf-8', the Checked button will print 'Done' instead.
- `Ctrl+0` = Arrange button
  - The function mostly used on background for arranging display.
    - Helpful for clearing chosen highlighted row in list box.
    - Helpful for avoiding any mistaken editing.
- `Ctrl+-` = Clear Hide
  - Unhide collections of hidden parent one at a time.
    - Can delete the whole json file so that all hidden appear at once.
- Win `Ctrl+Left` / `Ctrl+Right` / `Ctrl+Up` / `Ctrl+Down` || Mac `Ctrl+Shift+Left` / `Ctrl+Shift+Right` / `Ctrl+Shift+Up` / `Ctrl+Shift+Down`
  - To move the app windows to user's liking position.
- `Shift+Up` / `Shift+Down`
  - To scrolling up and down the text window and list box at the same time.
- Win `Ctrl+N` || Mac `Cmd+N` = CPP button

- To move or copied any rows to another row within existing rows.
- In Hidden Mode, can copy all to new file or another existing file.
- **Ctrl + G** = Change File
  - Go to another existing file.
- **Ctrl + 2** = Look Up
  - Searching any content in note.
    - The row in ListBox will be highlighted [can do editing].
  - Search any row number as well.
    - The row in ListBox will be highlighted. [can do editing].
  - Also can be use in Editor mode.
    - Finding word and replace it directly, one by one.
- **Ctrl + 3** = Date-Time
  - Stamping date and time on Words field.
  - Can be use in Editor mode as well.
- **Ctrl + 6** = Create File
  - To create a new tvg text file that still empty.
    - Will not be able to open existing file.
- **Ctrl + 7** = Editor
  - To be able write and edit on the big screen of TVG.
    - Need to use formats that will apply for editing.
      - For how to use Editor visit [for tutorials](#).
  - Editor now can write at any row that has been selected
    - Select any row before Editor Mode begin
- **Ctrl + 9** = Un/Wrap

- Wrapping or Unwrapping the tvg text note for better viewing on long sentences.
- `Ctrl + [` = Ex
  - To convert the tvg text note to editor's format for easy editing.
    - Usually for long rows is advisable.
  - Can choose a parent only, and edited all with its child in editor mode.
  - TAKE NOTE:
    - Do backup in case want to revert back.
- `Ctrl + J` = Template
  - For saving collections of often use format in Editor mode.
    - Can load back in Editor mode to be use againand-again.
- `Ctrl + ,` = Select font style
  - Change font style on TVG screen and the listbox as well.
- `Ctrl + .` = Select background color
  - To change color of TVG screen and the listbox as well.
- `Ctrl + /` = Revert to Original
  - Revert back the color and font back to original.
- Win `Ctrl + Z` || Mac `Cmd + Z` = Undo in Editor Mode.
- Win `Ctrl + Shift + Z` || Mac `Cmd + Y` = Redo in Editor Mode.
- `Shift + Enter` = To invoke buttons and radios call while in focus
  - Press tab to run over the focus.
- `Ctrl + F1` = Call TVG tutorial pdf
  - The pdf will open in default browser.
- `Ctrl + F2` = Hide Buttons
  - The Editor screen will fill up the buttons field.

- While buttons in hide mode, the keyboard shortcuts are functioning.
- **Ctrl + F3** = Compose Email
  - Sending the text by mail.
  - Or copied formatted text for sending with chat app.
- **Ctrl + Shift + F** = Fold all childs
  - All childs are folded.
- **Ctrl + Shift + S** = Fold selected childs
  - Only selected childs are folded.
  - Folded childs are retain even after changing file.
- **Ctrl + Shift + U** = Unfolded all childs
  - All childs are unfolded

### Add-On TVG:

- **Ctrl + 1** = Sum-Up Function
  - Summing up all parent with sign "+"
    - Every each parent will has addition child that state "TOTAL ..." sum
- **Ctrl + 4** = Pie-Chart Graph
  - Create pie-chart for all sub-total and state the total all
- **Ctrl + 5** = Del-Total
  - Clear all sums "TOTAL ..."
- **Ctrl + F4** / **Fn + F4** = Expression Calculator
  - Simple calculator
    - The paste button formating the numbers and insert to the editor at the end of a row's line

### **Markdown** shortcuts:

- `Ctrl + Shift + 1` = **Bold**
- `Ctrl + Shift + 2` = *Italic*
- `Ctrl + Shift + 3` = Underline
- `Ctrl + Shift + 4` = Strikethrough
- `Ctrl + Shift + 5` = **Mark Highlight**
- `Ctrl + Shift + 6` = `S P E C I A L`
- `Ctrl + Shift + 7` = [TVG link](#)
- `Ctrl + Shift + 8` = superscript
- `Ctrl + Shift + 9` = subscript
- `Ctrl + Shift + 0` = ~~Checked markdown that can be checked-off by clicking on the check-box in html~~
- `Ctrl + Shift + Q` = →
- `Ctrl + Shift + W` = ←
- `Ctrl + Shift + E` = ↔
- `Ctrl + Shift + R` = ±
- `Ctrl + Shift + T` = ™
- `Ctrl + Shift + Y` = ©
- `Ctrl + Shift + I` = ®

**Win** `Ctrl + F5` || **Mac** `Fn + F5` = **Configuration:**

- multiple = For selection mode
  - In CPP and Fold selected.
  - By default selection is **extended**.
    - Select massively with `shift` key and select or unselect individually with `Ctrl`

key.

- With **multiple**, selection or unselect individually one by one (not massively).
- unreverse = For Hidden selection mode
  - By default is **reverse** selection.
    - Selected parents are not hid, and unselected ones are hid.
  - With **unreverse**, only selected parents hid.
- word = For Wrap
  - By default words text are not wrapped.
  - With **word**, words text are wrapped from beginning.
  - Can use Wrap function to unwrapped.
- on = For Checked
  - By default will insert ✓ or >>**[DONE]**<<.
  - With **on** will insert checked-box **[x]** at beginning of a text line.
- Bible Path = for selecting **Bible**
  - By default bible is provided **KJV**
  - If you need to download extra bibles translation you can visit:
    - [BIBLE4U](#)
    - Download the **XML zipfile**
      - unarchive it to /user\_name/Documents/TVG/Bibles or /user\_name/TVG/Bibles