

Privacy policy

1. General

For the Graz University of Technology (hereafter "**TU Graz**"), the protection of your data is of the highest priority. All our procedures and processes conform to the applicable data protection regulations. Within the scope of registration and further user administration within the TU Graz Repository, it is necessary to process personal data from you. In accordance with our legal obligation, we therefore inform you in this statement, among other things, about the nature, purpose and legal basis of our data processing.

2. Responsible

The legal person responsible for data processing is TU Graz, Rechbauerstraße 12, 8010 Graz.

3. User classification and data

When you register for the TU Graz Repository, TU Graz processes the following personal data:

1. Internal users (employees, students): first and last name, e-mail address, personal ID
2. External users (project staff): first and last name, e-mail address, personal ID

4. Purpose and legal basis

Your personal data will be processed for the purpose of handling the registration as well as for further user administration.

According to the Austrian Universities Act 2002, TU Graz must support national and international cooperation in scientific research, teaching and arts. Furthermore, TU Graz must facilitate the development of science and to coordinate scientific research. In order to meet these requirements and to achieve the best possible networking in the research fields, the establishment of the TU Graz Repository is necessary. The legal basis for user administration within the TU Graz Repository is therefore **Art 6 Abs 1 lit e DSGVO iVm § 3 UG**.

If you agree to the reminder function within the framework of the TU Graz Repository, we process the data you have provided on the basis of your consent, pursuant to **Art 6 Abs 1 lit a DSGVO**, for the purpose of communicating you in a targeted and timely manner relevant information, or reminding you therefor.

By providing this personal data, you explicitly give your consent for its use by us exclusively for the above-mentioned purpose. You can revoke this consent at any time. Without this data it is technically not possible to provide these information and services.

5. Addressee

There will be no unauthorised disclosure of your personal data to third parties.

6. Cookies

When visiting the TU Graz Repository, we set technically necessary cookies in the sense of. § 96 Abs. 3 TKG. Session cookies enable us to provide users with our online services (e.g. navigation on the website), and are deleted when the browser is closed. In addition to session cookies, we also set permanent cookies to improve the user-friendliness of

the website. For example, if the user has made a language selection on the website, this information is stored in the cookies. If the site is visited again by the same user, we can provide the user with the appropriate language from the beginning (storage of user settings). The functions contained in the cookies only relate to the website visited. No data is transmitted to third parties.

7. Storage period

The account data of internal users are deleted at the moment of termination of the connection to the repository, those of external users either after 5 years of inactivity by the Library and Archives OU or by the user himself.

If you have given us your consent to process your data, your personal data will be stored until you revoke it. Only the data necessary for the purpose of proving your consent or revocation will be stored. From the time of revocation this data is stored for three years.

Beyond this period, we will only store your data if there are legal retention periods for this, or if limitation periods regarding potential legal claims are open.

8. Data subjects' rights

You have the right to information, correction, transferability, restriction, objection and deletion of the data. If you have given your consent, you also have the right to revoke the data processing. However, please bear in mind that a revocation does not affect the lawfulness of the data processing that took place until the revocation.

For data protection concerns, or to exercise your data subject rights, please contact datenschutz@tugraz.at. All further information on data protection at TU Graz can be found at datenschutz.tugraz.at.

There is also a right of appeal to the Austrian Data Protection Authority.

9. Data Protection Officer

The data protection officer of TU Graz is x-tention Informationstechnologie GmbH, Römerstraße 80A, 4600 Wels.

In the event of discrepancies between the English and German versions of the privacy policy, the meaning of the German version shall prevail.